If E.O. 12065 is aneded sufficiently to permit agency heads to decide terms of classification review, the DCI should empower 015/CRO to serve as coordinator for establishing quides for selective retention of records. These (records) would be items having Continuery value - his torical or other intrinsic value to warrant continued preservation. 1. The classification seview procedure could be flexible and allow for seview out classification of special projects by blocks of information.

Types

2. Non textual records could be reviewed by box or bulk methods with appropriate labels indicating Classification restrictions such as copyright, release restrictions, etc.

Who's

3. Certain offices documents such as FDD publication seem to lendstoward standard or routine blanket classification releution or down-

grading.

Extent Support In addition to ongoing support to NARS and State, Possible visits to DOD facilities would be beneficial. Specifically, a tour or briefly by the DOD Kistorical office would preneficial.

1987-2000 Co Check of the empact that CRO has made on the linear feet of makerial in the time frame 1979-81 would be one means of Determining future projections.

Electronics/

Consultation with specialists in order to determine how these permanent records are stored, their recall requirements and historical value, would be required.

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24 June 1981

MEMORANDUM TO	Chief S/T
FROM	
STIR TECT	Revision of E.O. 12065

STAT

- 1. Except for certain reports and microform papers, all other types of paper should be reviewed. CRD should continue to review FRUS, manuscripts, speeches, newspaper articles, and mandatory FOIA and PA requests.
- 2. All Directorates paper should be reviewed for downgrading and /or declassification with the exception of compartmented materials and DDO cables and dispatches.
- 3. To ensure protection of CIA's interest in Agency and other Agencies' documents stored at NARS and WNRC, CRD personnel should continue to review these documents for classification protection beyond 20 years and /or declassification.
- 4. To accomplish meaningful files, CRD should be authorized to destroy nonpermanent documents, or indicate that certain documents should be held temporarily and not permanently.

PRIMARY INTEREST

- 5. Establish Office of Record versus Info Offices. Info Offices' documents should be held temporarily or destroyed after serving its purpose. (Chrono Files).
- 7. Records ControlSchedules should be reviewed for possible changes in disposition instructions.
- 8. If the above program is approved, the current manpower in CRD could be reduced.

Stan,

- 2) Thoughts on future policy for systematic review. Would like to have when return on 5 October. Contributions welcome from all.
- 1. Exempt review of DDO material, since a great majority of their files will not be declassified.
- 2. Exempt review of Compartmented material.
- 3. Do not review Chrono files, because record copy documents are usually filed in either Subject or Project files.
- 4. To ensure protection of CIA's interest in Agency and other Agencies' documents stored at NARS and WNRC, CRD personnel should continue the classification review of these documents.
- 5. CRD should continue to review FRUS, manuscripts, speeches, newspaper articles and mandatory FOIA and PA requests.

9-24-81	

STAT

	Virtually all DDO, DDS&T and DDI documents require santization
	✓ to avoid revealing sources and methods. Therefore, they can be
	downgraded at most. This does not make them available to researchers,
	so systematic review (which does not allow for sanitization) serves
	no purpose and should be eliminated.
	TDTO
	FBIS reporst should be regularly declassified and made available
	to the public, as should NFAC studies which do not reveal sources
	and methods. & CAPABILITIES. Not systematically
	Records of the O/DCI should be reviewed.
	documents dealing with policy matters that will be of historical
	interest but will not deal with sources and methods, etc. There
,	won't be many, however. They should be subject to menditory previous only.
	State and DOD will undoubtedly continue some sort of systematic
	review. We should continue to use CRD (preferably annuitants) to
	work with Archives.
	CRD should continue to work with State on the FRUS. Suggest
	one NFAC and one DO detailee or annuitant work full time with
	State on this. Eliminate separate DO review, but have one DO officer
BAAR - A-800 A 28 800 B Santa a B 40 A 40	with authority to go directly to area division or country desk to
	check on any matters which may be questionable and which may require
	current knowledge about country in question. Referent would coordinate
	with IMS, of course, but would be able to deal personally with
	area officers . In other words, CRD would be responsible for
	protection of sources, methods, requirements, etc. and would show
	to country desk only those documents which might involve current
	p olitical sensitivities, liaison relations, etc. CRD would have
	to be very careful in its review, but it would avoid a lot of
	needless duplication of effort since only a fewy few documents
	would be involved.
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